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| **Loch Broom Community Renewables** |
| Minutes meeting held 23.06.2021 19:30 - Zoom |
| Present: Rob Gibson (Chair), Paul Copestake, Kathleen Donald, Andy Kaye, Robert Mackenzie, Dave Maxwell, Sandy OsborneApologies: Seori Burnett, Alex Cochrane, Sarah Donald (Di Rollo), Tim Gauntlett, Alison Parsons  Chris PerkinsMinutes: Edel Walsh |
|  |
| **No** | **Details** | **Action** | **Comment** |
| 1 | Approval (and publication) of minutes of 20 May 2021: Prop KD / Sec DM |
| **No** | **Details** | **Action** | **Comment** |
| **2** | **Matters Arising from Previous Minutes** |
|  |  |  |  |
| 2.1 | **Land Purchase Agreement/Lochbroom Community Woodland Project** | RG/AK | See Agenda Item 6.1 |
| 2.2 | **High School Hydro Project & Vision Day Goals** SB reported pre meeting that project on pause – teachers inundated with assessment but keen to pursue | SD & SB | Ongoing |
| **No** | **Details** | **Action** |  |
| **3**  | **Treasurer’s Report** |
| 3.13.23.3 | AK has completed year end budget. All on and under budget excepting unbudgeted items (legal costs for undelivered lease). AK sought and acquired board approval to pursue insurance claim. He will enquire how best to proceed; pragmatic re outcome.Handover to RM has taken place. Outstanding invoice from Co-operatives UK and Alison Graham for aerial survey. 3% payment to members recommended and agreed subject to approval of AGM in OctoberRG acknowledged AK’s work for tying up loose ends and effective handover to RM. | AK DM for AGM | Invoices now paid |
| **No** | **Details** | **Action** | **Comment** |
| **4** | **Generation** |
| 4.1 | No rain in June so no numbers to collate. No issues to report. | PGC |  |
| **No** | **Details** | **Action** | **Comment** |
| **5** | **Operating Update** |
| 5.1 |  | SO |  |
| **No** | **Details** | **Action** | **Comment** |
| **6** | **Lease Update / Hydro Land Purchase** |
| 6.16.26.36.46.56.66.76.86.9 | **Hydro Land Purchase (Lochbroom Community Woodland Project)**RG updated on current status as follows:AK has set out mission statement which will be included with land purchase. RG, AK, SD visited Bernard Planterose to see the uses he’s made of huts and cabins at the woodland croft and Kindergarten nursery. It was clear that it’s possible to adapt a lot to the slopes. UCT has expressed concern about the statement “ended an interest in Lael Forest” which LCR made.AK has submitted draft SLF Stage 1 CAT application and business plan extract to SLF which has been acknowledged by their officer, John MacDonaldLCR need to approach FLS with business case at an early stage. RG has approached Communities Housing Trust. Morven Taylor (Development Officer) interested to visit sites, discuss appropriateness. RG has learned that areas designated for housing being sold directly to CHTDrone film almost complete (Lot 4a outstanding and stills require edits). HIE will make £400 contribution to £600 cost**Business Plan:** AK has written up quite a lot in preparation; SB has already completed one for Assynt Foundation and an informal discussion with Chris Perkins might be useful. Communities Housing Trust happy to work with LCR.AK has previously circulated his work on the Business Plan, it’s important to read and comment on what he’s submitted as he’s writing on behalf of the Board.All elements of this project need to be considered under the acronym HELP (Housing, Employment, Leisure, People). The housing aspect requires work. LCR needs a bigger group to deal with the development of the woodland and every encouragement should be given to anyone else to become involved in these areas.  | RG / AKRG / AKRGAKRG / AKRG RGAKRGRG / AK | OngoingOngoingCorrectedJM using as basis for HIE fundingOngoingOngoingOngoingOngoingOngoingOngoing |
| **No** | **Details** | **Action** | **Comment** |
| **7** | **Compliance (Grid Connection Compulsory Upgrade)** |
| 7.1 | AK has discussed with PC and attempted to take forward this complex issue affecting all generators. In order to apply for grant assistance, LCR needs to establish what was installed by way of power connections; seems evident it will need to be replaced. AK to investigate whether Locogen can advise.  | AK | Locogen confirm original work done by Gilkes, recommend LCR use them. SO confirmed. AK pursuing. |
| **No** | **Details** | **Action** | **Comment** |
| **8** | **AOB** |  |
| 8.1 | Changes to LCR’s rules are required. As LCR progresses the woodland purchase, FLS will require confirmation that LCR has open membership in order to be legally compliant. AK also wishes to simplify AGM procedures for eventuality where quorum isn’t reached.AK will review and revert to DM who can then formally process with Cooperatives UK and FCA. AGM approval also required.  | AK / DM | Now with DM |
| **Date Next Meeting** |
|  | TBA |  |  |