

Loch Broom Community Renewables			
DRAFT Minutes meeting held 30 September 2020 19:30 - Zoom			
Present:	Rob Gibson (acting Chair), Seori Burnett, Alex Cochrane, Paul Copestake, Kathleen Donald, Sarah Donald (Di Rollo), Tim Gauntlet, Andy Kaye, Dave Maxwell, Sandy Osborne		
Apologies:	None		
Minutes:	Edel Walsh		
No	Details	Action	Comment
1	Approval (and publication) of minutes of previous (Aug) meeting: Prop DM/ Sec SO		
	Welcome volunteer Seori Burnett from Community Council		
No	Details	Action	Comment
2	Matters Arising From Minutes		
2.3	Power Purchase agreement – Contact their treasurer to see if they have 2-year power purchase agreement and the process they use. Worth looking at Braemar AGM (website)	DM and SO DM	No response to LBC enquiries – abandon Circulate link
2.4	FLS: Poor and incomplete response by Chris Wheeling to OME (Official Ministerial Enquiry) AK has responded and OME being revisited	AK	Chris Wheeling will sign once complete
2.5	Flow enhancements – desktop exercise required PC has spoken with Locogen <ul style="list-style-type: none"> PGC & SO will consider flow enhancement costs, feasibility of construction, potential revenue & regulatory requirements Appropriate assessment needs to be undertaken Assess existing site in consultation with Jan Breckenridge to establish designated features Contact Nature Scotland for current status of SSI 	PGC/SO PGC RG	Report for November meeting Report in due course
2.6	Land purchase agreement. Meeting 20/07/2020. Still awaiting FLS valuation.		Ongoing
2.7	Community Benefit Fund: See Main Agenda Item (4)		
2.8	AGM: See Main Agenda Item (5)		
2.9	Hydro project with High School: Actions carried forward	SD	Ongoing
2.10	Treasurer: Awaiting response to advertisement Alex Cochrane neighbour may be interested.	AK/RG	Make contact post meeting
2.11	Power purchase agreement: process starts in Feb, to approach Locogen to do on LCR behalf. Are there other options? Investigate and report back	AK and SO	Review and action February 2021
2.13	UCT aware of obligation to have representative on LCR and still haven't resolved. TG to remind at next UCT meeting	TG	
2.14	Invite CC to send representative to BroomPower. DM to contact Topher Dawson (Chair CC)	DM	Seori Burnett has joined as representative
2.15	Community Energy Scotland – “Next Steps in Community Energy” Jamie Adam (Consultant) key contact. Is there anything in this for LCR?	ALL	For further discussion at

	RG has circulated a link of CES priorities. Very long but in summary CES specialise in delivering advice and consultation. They could be invited to present if LBC are developing a project.		November meeting
2.16	Crown estate Coastal funds: key themes, sustainability – flood management. Deadline October. No clear project identifiable	All	For possible future consideration
No	Details	Action	
3	Treasurer's Report		
3.1	<p>Per AC email:</p> <ul style="list-style-type: none"> • Repayments of £20,100 have been made to date • £889k to be repaid over 17 years (£50k p.a.) • Unclear how inroads can be made into repaying capital <p><u>Projections</u></p> <ul style="list-style-type: none"> • Poor annual rainfall - £71k min income • Best annual rainfall - £100k • Running costs annually circa £20k <p>Original costs & income were incorrect. No forward cashflow likely & very tight margins on income generated Retrieve original spreadsheet to examine proposed projections</p> <p>Draft note outlining potential ways to resolve issue of capital and how to communicate issue with shareholders</p>	AK SO SO DM	Circulate pre-AGM
3.2	Interest rate for share payments to be announced at AGM. Decision rests with board. Propose 3% and explain why		Announce at AGM
No	Details	Action	Comment
4	Community Benefit Fund		
4.1	<p>Letter sent to Terry Rose (Chair UCT) & Sandy Gill re MoU PGC met SG to discuss. Sue Parker made notes and they are calculating a figure.</p> <p>Paid £900 in 2019 including set-up costs. PGC will report back at next meeting.</p>	PGC	
4.2	Will open for applications during November and awards should be made before Christmas		
4.3	Sandy Underwood producing report summarising awards allocated this year.	SU	Before AGM
4.4	Normally funds should be allocated within current year but Covid should allow for flexibility.		
No	Details	Action	Comment
5	Generation		
5.1	<p>Beginning Sept quite good but fairly dry second half Turbine chamber still low Overall low for Sept; running approx. 60% of expected</p>	PGC	

No	Details	Action	Comment
6	AGM – 24 Oct 2020: 3pm–5pm by Zoom		
6.1	<p>Proposed Agenda</p> <ul style="list-style-type: none"> Welcome & Chair's Report: Tim (draft report) Generation Report: Paul Treasurer's Report: Andy Election of Board members (1/3 to stand down (Tim and Dave, Dave for re-election. Space for 3 more type A + 2 UCT)) Repayment of Members' Capital Community Benefit Fund Update: Dave & Sarah Q&A Session 	TG DM & SD	TG to RG by 4/10 Presentation
6.2	<p>Confirm Sandy U to host and Amanda to facilitate RG, SD & Amanda meeting 5 October to prepare Provision to be made for uploading film, sharing docs & voting</p> <p>Finalise & circulate agenda; forward to all shareholders with word from Chair. Include the following notes from contributors:</p> <ul style="list-style-type: none"> AK finalise draft accounts & forward to RG to accompany invitation Generation report Community Benefit Fund (note prepared by Sandy, presentation to be made by Dave & Sarah) <p>Amend date on draft agenda; wording to read Saturday 24 October 2020</p> <ul style="list-style-type: none"> Submit two adverts to UN on consecutive weeks including in Events Section Submit to Facebook Community page <p>Meeting Pre-AGM Thursday 22nd October at 7.30pm</p>	<p>RG, SD Amanda</p> <p>AK</p> <p>PGC Sandy</p> <p>RG</p> <p>DM</p> <p>RG</p>	<p>Pre-AGM</p> <p>Include Amanda</p>
No	Details	Action	Comment
7	AOCB		
7.1	Investigate comparative benefits drawbacks Zoom/Microsoft Team	KD	Will report to team
7.2	Investigating opportunities for next steps, RG funding drone film of Braemore to Narrows and beyond. Contact RG with info on other schemes extending beyond Braemore area	ALL	Contact RG
7.3	<ul style="list-style-type: none"> AK circulated quarterly budget report. Individual responses now sought BOS paperwork lost Safe postal address needs to be agreed Appropriateness of LCR responding formally to Short Term Lets Consultation. LCR (RG) will correspond with UCT (it's one of their articles) reminding them of their commitment to undertake a housing survey. 	<p>ALL</p> <p>AK AK RG to TG</p>	<p>Post AGM Post AGM</p>

Date Next Meeting			
	Wednesday 4 November 7.30pm		