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| **Loch Broom Community Renewables** | | | | | |
| Minutes meeting held 18.07.2021 19:30 – Ceilidh Place Parlour + Zoom | | | | | |
| Present: Rob Gibson (Chair, by Zoom), Paul Copestake, Kathleen Donald (by Zoom), Andy Kaye, Robert Mackenzie (Treasurer), Dave Maxwell, Sandy Osborne, Seori Burnett  Apologies: Sarah Donald (Di Rollo), Edel Walsh  Minutes: Dave Maxwell | | | | | |
|  | | | | | |
| **No** | | **Details** | **Action** | **Comment** | |
| 1 | | Approval (and publication) of minutes of 23 June 2021: Prop KD / AK | | | |
| **No** | | **Details** | **Action** | **Comment** | |
| **2** | | **New Board Member** | | | |
| 2.1 | | It was agreed to co-opt RM on to the board |  |  | |
| **No** | | **Details** | **Action** | **Comment** | |
| **3** | | **Matters Arising from Previous Minutes (not covered elsewhere)** | | | |
| 3.1 | | **High School Hydro Project & Vision Day Goals**  SB reported pre meeting that project on pause – teachers inundated with assessment but keen to pursue | SD & SB | Ongoing | |
| 3.2 | | **Compliance (Grid Connection Compulsory Upgrade)**  Application accepted by Ofgen. Work to be planned in. | AK | Ongoing | |
| 3.3 | | **Insurance claim for undelivered lease**  AK to enquire how best to proceed | AK | Ongoing | |
| **No** | | **Details** | **Action** | | **Comment** |
| **4** | | **Operating Update** | | | |
| 4.1  4.2 | | **Monthly Generation**  40 days with no rain (across Scotland) so we are below forecast.  **Turbine** (post meeting)  No charge from Gilkes for repair of mark on Runner  No repeat of turbine start-up issue | PGC  SO |  | |
| **No** | | **Details** | **Action** |  | |
| **5** | | **Finance Update** | | | |
| 5.1 | | RM provided an update on bank transactions in June and July  Total in the bank at the end of July: 119,699.47 | RM |  | |
| **No** | | **Details** | **Action** |  | |
| **6** | | **Rule Changes** | | | |
| 6.1 | | We need to make some changes to our rules to comply with new government guidance to allow the Land Purchase sub-group to progress the CAT application. The specific areas are (a) ensuring open access to new members and (b) ensuring future community control (c) having a minimum number of members. Fortunately our rules cover most of this already so only two small changes are required:  Rule 13 - remove the board discretion around new members. If the rules are met, then the person must be allowed to join  Rule 14 - add a minimum of 20 members - this is specifically required in the guidance. | DM  DM/AK | Board Members approved the proposed changes.  Send updates to FCA  Agree procedure for new members to join | |
| **No** | **Details** | | **Action** | | **Comment** |
| **7** | **AGM Planning** | | | | |
| 7.1 | AGM (30th Oct)  Use harbour room for hybrid meeting?  Agenda Items  Re-election of directors  Finance Update inc 3% interest on shares + share purchase update  Rule change – open membership  Generation Update (+ global warming?)  Community Benefit Fund  Forestry Land Purchase Update + video | | SO  DM / RG | | Investigate harbour room options – wifi, screen, video etc.  Produce draft Agenda |
| **No** | **Details** | | **Action** | | **Comment** |
| **8** | **Lease Update / Hydro Land Purchase** | | | | |
| 8.1  8.2  8.3  8.4 | **Hydro Land Purchase (Lochbroom Community Woodland Project)**  June fact finding visit to Lechmelm Woods / Kinder Croft / Woodland Crofts huts and cabins  Draft Business Plan issued for board review - lead with Housing + Crofts with Huts and Cabins to provide income. Thanks to Bernard Planterose and SB for help and input on tree felling and timber value.  On site meeting with Community Housing Trust and Community Assets 30th Aug to review Business Plan  Communications   * New LCWP Comms group to be formed * Leaflet “Looking for Woodland Crofters”   – use community Facebook Pages to publicise   * Contact Scottish Crofters Federation   Drone film: filming completed and editing required. HIE Community Assets found **£400 of the £600 to pay the cost.** AK has passed on the invoice for reimbursement.  Key next steps:   * More volunteers required * Complete Business Plan * Submit to Forestry Land Scotland – may take up to 6 months to respond | | RG  RG + AK  RG  RG  RG  LCW sub-group | | To follow up  Bring back to board for further review in Sep  Update to the board in Sep  Send out for review  Contact Ariel Surveys to complete edit |
| **No** | **Details** | | **Action** | | **Comment** |
| **9** | **AOB** | |  | | |
| 9.1  9.2  9.3 | Session to cut back vegetation at site – Sun 19th Sep  Hybrid meeting some drop-outs with zoom -worked better on audio only. Put laptop at other end of room (nearer WiFi transmitter) next time  Website to be updated | | PGC  DM  AP | | Send out reminder  Update current members |
| **Date Next Meeting** | | | | | |
|  | Thur 23rd Sep (F2F + Zoom) | | DM | | Book room and zoom |