

Lochbroom Community Renewables Ltd

Minutes of the meeting held on 21 May 2019 at Ullapool Sailing Club

Present: Alex Cochrane, Tim Gauntlett (Chair), Rob Gibson, Dave Maxwell, Andy Kaye, Kathleen Donald (minutes) Rebekah Lwin.

Item	AGENDA item		Discussion	Actions	Owner
1	Apologies		Paul Copestake, Sarah Donald (arrived later) Sandy Osborne, Alison Parsons, Ewan Young, Amanda Barry Hurst		
2	Approval of minutes of previous Board Meeting		The draft minutes of the previous meeting were approved Proposed: Dave Seconded: Rob	Upload pdf to Dropbox Post on website	AP
3	Matters arising from previous minutes		Power Purchase agreement - On going Payments of interest – suggest set up email address e.g. treasurer@.... To encourage applications by email. Bulk of membership Andy has bank details. Any changes to be double checked by Andy and Dave	To post email to website	RG AP and AK
4	Future Membership and Direction	TG/All	Members of the Board are elected by all the whole membership at AGM and if wishing to stand down, this needs to be done at the next AGM. In the meantime, if they are unable to attend meetings, this is accepted due to pressure of work or commitments, but they will continue to remain as directors and will be asked to ratify any decisions. Pressure of regular meetings discussed. More do-able for Dave, Sandy, Tim and Sandy O perhaps, but from now on we need to look at structure of monthly meetings. Direction and future. Need to incorporate younger people Personal approach more effective with ideas between now and Autumn. Rob would like to encourage people to read the e book HIE Succession Planning for Communities. Tim suggested direction of project to be the theme of the next AGM along lines of Sarah's email	Tim will email Rebekah and Ewan.	TG TG
5	Treasurer's report	AK	Expected income down due to lack of rain. <ul style="list-style-type: none"> Capital expenditure - Bobby Ross paid, Gilkes paid and only has to be paid £18,750 next year. We are within the budget , though we have only 		

			<p>paid 7mth to Forestry as legal side is still unresolved and insurance is £6K and turbine costs were below estimate. The admin cost of Community Benefit Fund will come through next year.</p> <ul style="list-style-type: none"> • Need people who take responsibility for particular areas to give Andy input about regular maintenance • Income - interest £27K, CBF paid £5 plus £4,050 donated. FIT income £25K plus £26K expected = £51K + £15K export= £66K but we were expecting £100K • Therefore not on track to pay off shareholders in 20 years • Further discussion re decision to pay interest to shareholders and CBF. Group to consult with wider membership 	Finalise amount Ben's time and money in set up of Community Benefit Fund tp be calculated	PC
			Alex and Andy have processed bank signatory approval		
6	Operating update		Not generating since April 8 th – 40% below.	Load up usual graph on face book.	PC
7	CBF update	DM	4 expressions of interest so far. Meeting after the end of May to process applications. Projects will be approved in June and publicity for LCR through Ullapool News.		DM SD
8	Land purchase sub-group update	AK	Ben sent out invitation to tender for Consultants. Seed funding application submitted. 2 Consultancy groups have applied. Will be scored and decision this week. UCT and CARES fund money to payment of Consultancy. VAT reclaimable by LCR so invoices may be sent to LCR for payment. Consultants will look at entire forest, hydro and UCT land inclusive. Sandy Underwood has been appointed admin Officer for UCT 1day/week. Thanks to Ben for hard work done already in this area.	Continue liaison with UCT	TG, AK
9	Loch a' Bhraoin subgroup update	TG	Money from CARES to assist negotiator to get 20%. Neil Gerrard interim negotiator appointed. No offer as yet forthcoming.	Report back at next meeting	TG
10	Allt a Braighe diversion	AK	Discussion re recent email trail. Area in question is SSI. New ownership of Braemore Estate – hopefully may be more favourable than in past.	Walk over site involved and arrange to meet new landowner for informal discussion.	SO, AK, PC

11	AOB	RG	General congratulations to Rob for recent article in Energy North. Suggestion of Community Clean/Renewable Power Celebration/Festival in Ullapool possibly next spring (May 2020) ?to tie in with Feis. ?to involve music/art/dance organisations within Ullapool area etc Invite other projects in surrounding areas and across Scotland.	Draft proposal/plan for perusal and next meeting.	RG
		SD	1000K grant received to run LCR Art project in Ullapool High School. Caroline Williams has been commissioned to run workshops within the school and produce an exhibition with the children for display at the AGM in October. Further public exhibition at the Macphail Centre thereafter.	Art workshops in UHS with Caroline Williams	SD
		TG	Invitation to Queens Garden Party 3rd July at Holyrood Palace, Edinburgh. Tim and Cathy to attend for LCR.		TG
		TG	Rebekah Lwin presented with flowers and vote of thanks by TG on behalf of group for work done to date. Agreed to remain as Director until AGM October 2019 without the need to attend meetings.		
12	Date/time of next meetings	Thursday 4th July 2019 7.00 pm, ?Sailing Club			